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10 February 2014

**Securities and Exchange Commission**  
SEC Building, Mandaluyong City

Attention: Director Vicente Graciano P. Felizmenio, Jr.  
*Director, Markets & Securities Regulation Department*

**Philippine Stock Exchange, Inc.**  
3/F Tower One and Exchange Plaza  
Ayala Triangle, Ayala Avenue, Makati City

Attention: Ms. Janet A. Encarnacion  
*Head, Disclosure Department*

**Philippine Dealing and Exchange Corporation**  
37/F Tower 1, The Enterprise Center\*  
6766 Ayala Avenue cor. Paseo de Roxas, Makati City

Attention: Ms. Ma. Concepcion M. Magdaraog  
*Head, Issuer Compliance and Disclosure Department*

Gentlemen:


In compliance with the SEC Memorandum Circular No. 1, Series of 2014 or the Guidelines for Changes and Updates in the Annual Corporate Governance Report, please be advised of the record of attendance of the following directors and key officers in the Ayala Group Corporate Governance and Risk Management Summit in compliance with SEC Memorandum Circular 20, Series of 2013 directing all key officers and members of the board of publicly-listed Companies (PLCs) to attend a program on corporate governance.

	Last Name	First Name	Middle Initial	POSITION
1	Zobel de Ayala	Jaime Augusto	M.	DIRECTOR
2	Zobel de Ayala	Fernando	M.	DIRECTOR
3	Ablaza	Gerardo, Jr.	C.	DIRECTOR
4	Bernardo	Romeo	L.	DIRECTOR
5	Lazaro	Delfin	L.	DIRECTOR
6	Loinaz	Xavier	P.	DIRECTOR
7	Hermosura	Solomon	M.	KEY OFFICER
8	Aguda	Henry Rhoel		KEY OFFICER
9	Castelo	Vicente Froilan	M.	KEY OFFICER
10	Co	Marisalve	C.	KEY OFFICER
11	Eclipse	Rebecca	V.	KEY OFFICER
12	Genio	Gil	B.	KEY OFFICER
13	Herbosa	Carmina	J.	KEY OFFICER
14	Llamzon	Bernard	P.	KEY OFFICER

We trust that you will find the above in order.

Thank you.

Very truly yours,

  
**ATTY. MARISALVE CIOCSON-CO**  
Compliance Officer, Assistant Corporate Secretary &  
VP-Legal Services